

Entrance Awards Application

Online Application opens **February 1**

Deadline **April 1**

Instructions for applying online:

Go to: <http://registrar.douglascollege.ca>

- Under Register, click on My account
- Enter your Student number and PIN
- Select Financial Aid
- Select Award Applications
- Select Entrance Awards Application

Need help?

Contact the Financial Aid Office

604-527-5487

financialaid@douglascollege.ca

Tips for Completing Your Online Entrance Awards Application

- You must have a Douglas College student number to apply for an entrance award.
- Your application is not complete until you answer **all** questions **including** “Yes” to the declaration.
- If you want to make any changes to your application you can do so up until midnight on **April 1**.
- Once you have completed and submitted your application, the next screen will tell you if you have successfully completed your application.
NOTE: If you are ever unsure if your application has been submitted, check the Award Application page where the “Entrance Award Application” link is and it will tell you if your application has been submitted successfully.
- Your application must be submitted by **April 1. No late applications will be accepted.**
- The Volunteer/Participation Activity form can be found on the Douglas College Student Services/Financial Aid website under forms.
- Submit your high school transcript, your reference letters and your Volunteer/Participation Activity form to the financial aid office at Douglas College by April 2.

Checklist

- ☐ Your online application is complete and you have confirmed that it has been submitted

You have handed in the following to the financial aid office at Douglas College:

- ☐ Your official high school transcript showing final grades for grade 11 and year to date marks for grade 12
- ☐ Your Volunteer/Participation Activity form
- ☐ Your reference letters providing evidence of volunteer/participation in school and/or community activities